

# Smithers Minor Hockey Association

Box 651

Smithers, BC

V0J 2N0

www.smithersminorhockey.com

## EXECUTIVE MEETING

**Date:** January 13, 2021

### Executive Present:

Ted Owens	X	Darcie Frocklage	X	Alysia Tashoots	X
Nick Murray		Matt Bruintjes		Nina Jaarsma	
Dave Tucker		Kristen Pederson	X	Stacey Dupuis	
Jass Morin	X	Sandra Mellace	X	Calvin Turko	X
Brendan Hutchinson	X	Shirley White	X	Danielle Stevens	X

**Call to Order:** 7:02 pm

**Motion to Accept the Minutes:** Sandra makes a motion. Darcie seconds it. All in favor. Carried.

### Correspondence

- BC Hockey and current lockdowns. We are not allowed to be scrimmaging.
- Email from Paul Wellington asking to be removed from gaming emails.

### REPORTS

#### President:

- Nothing to report.

#### Past President:

- Nothing to report.

#### Vice President:

- We have had a few families decide to pull their kids from hockey. Jass has been looking after refunds.
- Coaches have been good with wearing masks.

#### Ice Coordinator:

- Nothing to report.
- Brendan to reach out to Matt to see about less cleaning time.

**Registrar:**

- We had 3 players withdraw from SMHA. One person had already paid their \$250. All reimbursed.
- 4 families that have registration dues outstanding. Will give them until the end of January.

**Bookkeeper:**

- \$50,000 for ice payment until December. Significantly less than normal (\$90,000 in most years)
- \$1600 in referee fees (\$13,000-\$15,000 in most years)
- Ideas for funds that would normally go towards ice and ref costs?
- \$239,051 current bank balance

**BC Gaming Coordinator:**

- Ticket sales on January 20. 301 tickets left. Will send one more update email. Has gone well. We are missing the paper sales at Safeway for sure this year.
- Draw will happen January 24<sup>th</sup>.
- The motivation to get volunteer hours through ticket sales has worked.

**Head Referee:**

- Was going to do a ref clinic but there's no point.

**Equipment Manager:**

- Brendan moved quite a bit of equipment over to the Civic Centre from the new rink.

**Tournament Coordinator:**

- Nothing to report.

**Statistician:**

- Nothing to report.

**Safety and Risk Manager:**

- Nothing to report.

**Volunteer Coordinator:**

- Nothing to report.

### **Sponsorship Coordinator:**

- Nothing to report.

### **Head Coach/Technical Director:**

- Skill and goalie sessions. Still receiving notifications.
- I could reach out to Shawn Reed for Monday mornings 6-8am for goalie sessions.
- U11 Dev program going forward with no masks. They are the same cohort.
- Female ice time. Received some complaints about their kids having to wear masks. I think we leave the program as is.
- Would like to run an inhouse coaching clinic. Is there an hour available?
- Maybe another skills day or skills competition for each division.
- Request for Molly Dykens to join SMHA U9. Approved

### **Old Business:**

- Nothing to report.

### **New Business:**

- Figure skating is looking to request spring ice to the Town of Smithers. If we move to phase 3, we could run a 3 on 3 league etc.

Meeting Adjourned: 8:19 pm

Next meeting: February 10, 2021



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**EXECUTIVE MEETING**

**Date:** February 10, 2021

**Executive Present:**

Ted Owens	X	Darcie Frocklage	X	Alysia Tashoots	
Nick Murray		Matt Bruintjes	X	Nina Jaarsma	
Dave Tucker	X	Kristen Pederson	X	Stacey Dupuis	X
Jass Morin	X	Sandra Mellace	X	Calvin Turko	
Brendan Hutchinson	X	Shirley White	X	Danielle Stevens	X

**Call to Order:** 7:04 pm

**Motion to Accept the Minutes:** Sandra makes a motion. Kristen seconds it. All in favor. Carried.

**Correspondence**

- Nothing to report.

**REPORTS**

**President:**

- Chatter of Phase 2.5 has been quiet.

**Past President:**

- Nothing to report.

**Vice President:**

- Past weekend skills competition and coaching clinic was great and well received.

**Ice Coordinator:**

- Received an email from the Town saying that ice will be coming out March 12<sup>th</sup>. We put forward the proposal for extending the ice until the end of March. Last night it went to Council. Meeting happened today and last I heard was that we will get ice until Easter weekend (April 1<sup>st</sup>).
- Brendan: Ice available to have the Smithers Figure Skating club skating coach.

**Registrar:**

- Refunds how are we going to do this? Carrying credits until next year is easiest for me. Thoughts? Email will be sent out to the membership explaining no refunds. Option for graduating players to receive a refund.

**Bookkeeper:**

- Atom Dev - refunds through Teamsnap
- Missing jerseys look at ordering those soon (Danielle & Nick)
- \$220,253 current bank balance
- \$15,000 ice bill for the month of January

**BC Gaming Coordinator:**

- Raffle wrapped up. Ticket sales \$32,332. \$4,553 paid to Darrell. They get a profit of 8% and setup fee. 100% tickets online sales. \$14,628.66 profit.
- Great working with Sherri and Charla.

**Head Referee:**

- Nothing to report.

**Equipment Manager:**

- Arena staff had a Fire marshal come in for inspection. Need to keep aids/nets/shooter tooters off to one side and need to keep benches organized.

**Tournament Coordinator:**

- Nothing to report.

**Statistician:**

- Nothing to report.

**Safety and Risk Manager:**

- Ted and I discussed posting the entire manual on the website.
- Byron and I brought in extra first aid kits. He went through everything and topped them up.
- Went through and revamped all forms, documents and links. All updated!

**Volunteer Coordinator:**

- Nothing to report.

### **Sponsorship Coordinator:**

- Nothing to report.

### **Head Coach/Technical Director:**

- We did start up our Monday morning goalie sessions. Alternating schedule with young and old.
- Ty Hunter is working with several goalies on regular practice ice times.
- Skills weekend went quite well. Lots of smiles and great costumes. Look at hosting another one at a later date.
- SMHA Coaches clinic last Sunday. Great turn out. I wouldn't mind doing another coaching clinic before the ice is out.
- Would like to do another skill development weekend.
- If Sunday's are available, we could have Claire come and do power skating?
- Thoughts on combining so female's player together for next year? U7-U9 etc. Will reach out to surrounding communities also.
- March 21<sup>st</sup> for skills and coaching clinic. I will build a schedule.
- Posting skill competition results through Teamsnap? Maybe top 5.

### **Old Business:**

- We need a female hockey coordinator on the board.

### **New Business:**

- Proceed with awards. Danielle to reach out to coaches as per usual.
- Team photos - Danielle to call Camus (face shot and action shots) Look at something for the grads too. Communicate with our coaches what we are looking at doing plus maintain Covid 19 protocols.

**Motion:** Darcie would like to waive team billings for this season. Brendan seconds it. All in favour. Carried.

Meeting Adjourned: 8:25 pm  
Next meeting: March 10, 2021





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**EXECUTIVE MEETING**

**Date:** March 10, 2021

**Executive Present:**

Ted Owens	X	Darcie Frocklage	X	Alysia Tashoots	X
Nick Murray		Matt Bruintjes	X	Nina Jaarsma	X
Dave Tucker	X	Kristen Pederson	X	Stacey Dupuis	
Jass Morin	X	Sandra Mellace	X	Calvin Turko	
Brendan Hutchinson	X	Shirley White	X	Danielle Stevens	X

**Call to Order:** 7:02 pm

**Motion to Accept the Minutes:** Dave makes a motion. Sandra seconds it. All in favor. Carried.

**Correspondence**

- Received a thank you card from Marco Bussmann.

**REPORTS**

**President:**

- NWD officially ended their season.

**Past President:**

- Nothing to report.

**Vice President:**

- Nothing to report.

**Ice Coordinator:**

- Ice extended until the end of March.
- Next Wednesday Figure skating is off the ice early so we can start earlier. Will send update.

**Registrar:**

- Nothing to report.

**Bookkeeper:**

- Surplus of \$20,000-\$25,000
- Hockey Canada may refund some fees for the year.
- BC Hockey will change how they do their billing. They will bill with a breakdown.
- Need to do the gaming reconciliation.
- \$195,725 current bank balance

**BC Gaming Coordinator:**

- Nothing to report.
- Will write up the reports from the raffle.
- Will send Sinead the list of raffle ticket sellers for volunteer credits.

**Head Referee:**

- Nothing to report.

**Equipment Manager:**

- Nothing to report.

**Tournament Coordinator:**

- Nothing to report.

**Statistician:**

- Nothing to report.

**Safety and Risk Manager:**

- Nothing to report.

**Volunteer Coordinator:**

- Nothing to report.

**Sponsorship Coordinator:**

- Scotia Bank will be sending us \$1000 donation U13 division.

**Head Coach/Technical Director:**

- Successful development weekend for athletes and coaches. Good feedback from both.
- Closer to finding a Female Hockey Coordinator.
- Would like to see more marketing around female hockey for next year.

### **Old Business:**

- We have two interested parties for Female Hockey Coordinators (Amanda and Cait)
- All three Novice needs to be replaced and one Atoms. All rep teams are good as is Atom Dev.
- Replacements should come out of this year's budget. Frank needs to bill us.
- McDonalds can keep their jersey this year and it will get rid of the old logo. Have two new sets with new Storm logo.

### **New Business:**

- Award nominations and votes
- Seven sponsorship signs that need to come down. List will need to be sent to Rob Blackburn at the Town.
- Danielle is moving to Registrar. Heather Trigiani would like join executive again.
- Ideas on how to recruit some senior officials.
- Need a Gaming Grant writer this year. Jordie or Jass
- Greg Brown confirmed one plant to service both arenas.

**Motion:** Camus Photography action shots to be put on a drive or link. Darice seconds. All in favor. Carried.

Meeting Adjourned: 8:25 pm

Next meeting: April 14, 2021



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**EXECUTIVE MEETING**

**Date:** April 14, 2021

**Executive Present:**

Ted Owens	X	Darcie Frocklage	X	Alysia Tashoots	X
Nick Murray		Matt Bruintjes	X	Nina Jaarsma	X
Dave Tucker	X	Kristen Pederson	X	Stacey Dupuis	
Jass Morin		Sandra Mellace	X	Calvin Turko	X
Brendan Hutchinson	x	Shirley White	X	Danielle Stevens	X

**Call to Order:** 7:01 pm

**Motion to Accept the Minutes:** Darcie a motion. Matt seconds it.  
All in favor. Carried.

**Correspondence**

- Nothing to report.

**REPORTS**

**President:**

- We need to get our BC Hockey application in by May 31<sup>st</sup>.
- BC Hockey AGM online again this year
- NWD AGM is on May 1<sup>st</sup>
- Matt will attend the NWD AGM
- NWD has some positions available (Treasurer, District Scheduler, Female Coordinator)
- Spoke with Frank at Smokescreen about a third color. He came up with a couple different options.

**Past President:**

- Nothing to report.

**Vice President:**

- Any concerns we want to bring forth to NWD please let me know.

**Ice Coordinator:**

- Working on the schedule for next year.
- Haven't heard about an Ice Users meeting yet.

**Registrar:**

- Nothing to report.

**Bookkeeper:**

- BC Hockey issued us a 50% refund for each player
- Will start working on the budget in May
- I issued refunds for Atom Development today
- Volunteer cheques we will probably bring less than \$500 in.
- Jass wrote the gaming grant for us. She has agreed to write the grant for the next four years. She is looking at other grants available.
- \$168,384 current bank balance

**BC Gaming Coordinator:**

- Made sure the spreadsheet for raffle was sent off.
- Thank you photo was sent to BVCU.

**Head Referee:**

- Put up a few posters for recruiting.

**Equipment Manager:**

- Nothing to report.

**Tournament Coordinator:**

- Nothing to report.

**Statistician:**

- Nothing to report.

**Safety and Risk Manager:**

- Nothing to report.

**Volunteer Coordinator:**

- Nothing to report.

**Sponsorship Coordinator:**

- Nothing to report.

### **Head Coach/Technical Director:**

- Looking to buy a few more on ice aids this summer, around \$2000 at most.
- Will work on skills week for the start of hockey in September.

### **Old Business:**

- We have two interested parties for Female Hockey Coordinators (Amanda and Cait). We can put a few notes together.
- Thinking some executive positions can be moved to a task group ie - Statistician, Volunteer Coordinator, Female Coordinator (discussion)
- Dan's was missed for signs being taken down. Have the signs been picked up?
- Posters have been circulated for recruiting officials.

### **New Business:**

- Memorial accounts are depleted but I would still like to give these awards going forward. \$300

**Motion:** Darcie makes a motion to self fund the memorial awards. Danielle seconds it. All in favor. Carried.

- Tentatively look at having the AGM in June.

Meeting Adjourned: 8:14 pm

Next meeting: May 12, 2021





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**EXECUTIVE MEETING**

**Date:** May 12, 2021

**Executive Present:**

Ted Owens	X	Darcie Frocklage		Alysia Tashoots	X
Nick Murray		Matt Bruintjes	X	Nina Jaarsma	
Dave Tucker	X	Kristen Pederson	X	Stacey Dupuis	
Jass Morin	X	Sandra Mellace	X	Calvin Turko	X
Brendan Hutchinson	X	Shirley White	X	Danielle Stevens	X

**Call to Order:** 7:00 pm

Shirley joined at 7:35pm

**Motion to Accept the Minutes:** Sandra a motion. Matt seconds it.  
All in favor. Carried.

**Correspondence**

- Nothing to report.

**REPORTS**

**President:**

- Nothing to report.

**Past President:**

- Nothing to report.

**Vice President:**

- NWD zoom AGM happened on May 1<sup>st</sup>.
- Registration opened on April 17 (U13-U18 Selects and NWD Female teams). Applications for team officials are open until June 30<sup>th</sup>.
- Looking at adding a U11 Female competitive team.
- Membership application due May 31<sup>st</sup>. Ted to finish the online registration part.
- Coach 2 & Coach 1, checking clinics, will stay with online model.
- Dev 1 coaching clinic will move to hybrid model. Majority will be online and a portion (assessment) in person.

- Officiating clinics, there was a lot of feedback that the online one wasn't great.
- HCR program - major overhaul over the summer. Lee mentioned that information was sent out to our registrars. Training sessions will be coming out. Tying a bunch of different programs into one.
- Online training coming for HiSports. Will be able to use that program to communicate with officials, assign refs, tracking and payment.
- U15 Tier 4 Houston and Vanderhoof applied to host. Houston was very well prepared but Vanderhoof was voted to host this year.
- NWD East Tier 4 team is cancelled this year.
- 2021/2022 Smithers to host U13/U15 zones. U18 will be hosted by Terrace.

#### **Ice Coordinator:**

- Schedule looks a lot like this year.
- 3 rep teams will have morning ice times
- Goalie ice, junior and senior skills same as before
- U7 will get 45 min
- Both girls' groups will run at the same time
- Weekends - will push for earlier starts in the new rink for the younger groups
- I will put the tournaments schedule based on two years ago
- I will pick up ice for our shinny program

#### **Registrar:**

- Nothing to report.

#### **Bookkeeper:**

- Gaming grant was received on May 5. There were a few housekeeping items requested which have all been submitted. We can no longer use the TD as restricted funds as they believe these to be regular ongoing operational costs. Ideas for new "project" such as equipment room upgrades or other facility improvements would be appreciated.
- Geri has sent the financials to Todd Larson to complete our year end.
- Current assets (bank) \$205,973.42
- \$40,000 gaming grant was received

**BC Gaming Coordinator:**

- Nothing to report.

**Head Referee:**

- Pros and cons to online officiating course this past season. I would be in favor to keeping it online.

**Equipment Manager:**

- The list is ready to go to Smokescreen for jerseys that need to be ordered.
- We are replacing the two sets of U9 jerseys.
- We did receive feedback from a few sponsors that are willing to pay for jerseys.

**Tournament Coordinator:**

- Nothing to report.

**Statistician:**

- Nothing to report.

**Safety and Risk Manager:**

- Nothing to report.

**Volunteer Coordinator:**

- Nothing to report.

**Sponsorship Coordinator:**

- Nothing to report.

**Head Coach/Technical Director:**

- Coach 1 & 2 online course this year. Dev 1 will be part 1 online and part 2 in person. Tentative date is September 12<sup>th</sup> in Smithers. I will be putting that on.
- I was accepted into a Skills Certification program with Hockey Canada. \$1500 cost.

**Old Business:**

- AGM tentatively booked for June 28, 2021

**New Business:**

- Start using office 365 email addresses. Ted will send out instructions on how to implement.
- Goalie award - Sherri Sunshine is inquiring about adding a memorial award.
- Look at giving volunteer credits for community work. Revisit this.

**Motion:** Sandra makes a motion to award all three 2021 bursary applicants \$500 (Jackson McDiarmid, Aleea Zubek and Logan Parker) Ted seconds it. All in favor. Carried.

**Motion revised June 1 to include 4 bursary recipients instead of 3.**

**Motion:** Sandra makes a motion to pay \$1500 for Brendan's Hockey Canada Skills Certification program. Jass seconds it. All in favor. Carried.

**Motion:** Stacy makes a motion on June 15 via email to pay Epact invoice. All in favor. Carried.

Meeting Adjourned: 8:14 pm  
Next meeting: June 28, 2021

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Box 651

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[www.smithersminorhockey.com](http://www.smithersminorhockey.com)

## EXECUTIVE MEETING

**Date:** June 14, 2021

### Executive Present:

Ted Owens	X	Darcie Frocklage	X	Alysia Tashoots	
Nick Murray		Matt Bruintjes	X	Nina Jaarsma	
Dave Tucker		Kristen Pederson		Stacey Dupuis	
Jass Morin	X	Sandra Mellace	X	Calvin Turko	
Brendan Hutchinson		Shirley White		Danielle Stevens	X

**Call to Order:** 7:00 pm

### Registrar:

- New email address for registration information this year (registrar@smithersminorhockey.com)
- Registration fees, skills fees will stay the same
- Add skill development clinics to registration.
- Goalie bags - order 10 more, add to registration along with player bags
- Jass will apply for a grant and if we receive it, we can apply to female program.
- Add to registration that jerseys do not leave the rink
- Outstanding volunteer invoices - resend through TeamSnap
- Use [treasurer@smithersminorhockey.com](mailto:treasurer@smithersminorhockey.com) for e-transfer payments



# Smithers Minor Hockey Association

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## EXECUTIVE MEETING

**Date:** July 21, 2021

### Executive Present:

Matt Bruintjes	X	Darcie Frocklage		Alysia Tashoots	
Nick Murray		Ian Meier	X	Ted Owens	X
Amanda Green	X	Kristen Pederson	X	Stacey Dupuis	
Heather Trigiani	X	Sandra Mellace	X	Calvin Turko	
Brendan Hutchinson	X	Shirley White		Danielle Stevens	X
Amanda Bruintjes					

**Call to Order:** 7:02 pm

**Motion to Accept the Minutes:** Ted makes a motion. Danielle seconds it. All in favor. Carried.

### Correspondence

- Town of Smithers has asked for our Liability COI - it was supplied.
- Annual report sent to Glen Greene's office
- Zone programming information - emails sent out already
- Hockey Canada - U7, U9, U11 player pathways [HC Player Pathways video conference agenda - 2021-07-12.pdf](#)
- Infinity Ice camp in Terrace

### REPORTS

#### President:

- I am excited to be in this role and excited for the upcoming season.
- Try and meet in person for the next meeting so we can introduce new members.
- Looking forward to seeing members attend these meetings.

#### Past President:

- Our application is submitted with BC Hockey. Slowly working on getting some information on our webpage.

**Vice President:**

- Introduction.

**Ice Coordinator:**

- August 21/22 starting for NWD Female Evaluations.
- U13/U15/U18 will have warm up ice times week before school starts.
- Clinic week is set up.
- Schedules done up until the end of September.
- Rep tryouts are September 13-19
- One rink in September
- September 7 - all changerooms are open

**Registrar:**

- We have 5 requests for transfers.
- We 7 - U7, 8 - U9, 10 - U11, 18 - U13, 7 - U15, 7 - U18
- 4 registered for female
- HCR going well

**Bookkeeper:**

- Geri hasn't sent month end to me and all I have paid is one scholarship payment in the last month.

**BC Gaming Coordinator:**

- Nothing to report.

**Head Referee:**

- Nothing to report.

**Equipment Manager:**

- Nothing to report.

**Tournament Coordinator:**

- Danielle and I have been in contact discussing my new duties. Once the arena is open for hockey school she is going to show me the new area for tournament coordinator info for each division.

**Statistician:**

- Nothing to report.



### **Safety and Risk Manager:**

- I met with Stacy a few times last year. Need to get in touch with Stacy.

### **Volunteer Coordinator:**

- Nothing to report.
- Check with Rotary about volunteering at their booth for the Fall Fair.

### **Sponsorship Coordinator:**

- Looking to fill this position. Danielle

### **Head Coach/Technical Director:**

- Pushed out more communication to the membership. Received three more coaching applications.
- Back and forth with Ty for goalie instruction. He is keen to come and he is working with some of the other associations. Looks like Kitimat is in. Does October 17 and December 12 for goalie ice?
- Reminder - would like to keep recruiting into our associations (players, on-ice helpers and coaches)
- Looking for more on-ice aids
- Monday - Thursday after ice times. Shawn Reed is confirmed for Thursday goalie ice and Jeremy Chadsey for Thursday senior ice.
- Player and Coach Expectations posted in all of our platforms.

### **Old Business:**

- Nothing to report.

### **New Business:**

- Drafted a guideline document for Female Programming. Also having an ambassador for that program. Will be an addition to the SMHA handbook after next years AGM.
- Houston would like their goalie and 2-3 players to tryout for our U18 program. They were in the same boat last year but then they changed their minds. This shouldn't affect our tiering. Will reach out to Elonzo and let them know we are open to them trying out.
- Will reach out to Hazelton and let them know when tryouts are happening.
- Lots of issues with team/individual photos. Ideas for next year.

- Paid rep coaches for this upcoming season. Let's think about this and circle back with Darcie's input as far as funds.

**Motion:** Kristen makes a motion to appoint Amanda Bruintjes as the Female Program Coordinator for the 2021/2022 season and implementing Female programming. Ted seconds it. All in favor. Carried.

**Motion:** Sandra makes a motion to recruit marketing/communication coordinator. Danielle seconds it. All in favor. Carried.

Meeting Adjourned: 9:06 pm

Next meeting: August 18, 2021

# Smithers Minor Hockey Association

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## EXECUTIVE MEETING

**Date:** August 18, 2021

### Executive Present:

Matt Bruintjes	X	Darcie Frocklage		Alysia Tashoots	
Nick Murray	X	Ian Meier		Ted Owens	X
Amanda Green		Kristen Pederson	X	Danielle Stevens	X
Heather Trigiani	X	Sandra Mellace	X	Calvin Turko	X
Brendan Hutchinson	X	Shirley White	X	Amanda Bruintjes	

**Call to Order:** 7:02 pm

**Motion to Accept the Minutes:** Sandra makes a motion. Danielle seconds it. All in favor. Carried.

### Correspondence

- Hazelton reached out to see if some U15 and U18 players can try out in Smithers. Will reply

### REPORTS

#### President:

- Working on getting some female and officiating advertisements done up and circulated.
- Sending out some female programming information to the surrounding associations.

#### Past President:

- Information has been added to the SMHA website.
- Female email address is setup.

#### Vice President:

- Looking for division managers so please reach out to Ian.

#### Ice Coordinator:

- Christmas ice, we are going down to one rink. Will work on schedule.

- We start warm up ice: August 31 (U13), September 1st (U15) and September 2nd (18).

#### **Registrar:**

- 139 members fully registered
- U7 - 16
- U9 - 20
- U11 - 25
- U13 - 36
- U15 - 14
- U18 - 20
- Female - 12

#### **Bookkeeper:**

- Issued payment for one scholarship and received a request to defer on scholarship to January 2022.
- Registration income to August 17 is \$63,139.40
- Geri is reviewing the sign sponsorship and will send out the invoices near the end of September. If anyone has ideas of new sign sponsors, please let me know
- I'm trying to move to the [treasurer@smithersminorhockey.com](mailto:treasurer@smithersminorhockey.com) email. Please have coaches send requests for reimbursement to that email address.
- Shirley let me know if you need me to purchase term deposits for this year's raffle application.
- Total assets as of August 17 including term deposits \$265,883.64.

#### **BC Gaming Coordinator:**

- Will reach out to Darrell and get a schedule for league games from Alysia.

#### **Head Referee:**

- Clinics will be online this year, just waiting for dates.
- Will email Matt with some information about refs for recruiting. We need Senior refs as we are short.
- Looking at having each ref have a jersey with a cheque as a security.
- Volunteer credits

**Motion:** Kristen makes a motion that SHMA would like to offer volunteer credits (2 credits/game) for senior officials in U13 and above in lieu of payment. After volunteer credits are fulfilled, officials will receive payment for officiating. Calvin to second. All in favor. Carried.

**Equipment Manager:**

- Equipment room to be cleaned up.
- Jerseys figured out for Aqua North and Dan's (U9)

**Tournament Coordinator:**

- Nothing to report.

**Statistician:**

- Nothing to report.

**Safety and Risk Manager:**

- Nothing to report.

**Volunteer Coordinator:**

- Put the link for Rotary Fall Fair booth on Facebook and we have people helping out.

**Sponsorship Coordinator:**

- Terri Goertzen is interested in this position.

**Head Coach/Technical Director:**

- Meeting with Matt tomorrow to chat about the female program. Will distribute the flyer to other associations.
- Received some confirmation about coaches. Sign up under BC Hockey under clinics. Dev 1 part one online and part 2 November 7 on ice.
- Not a lot of coaches, have some holes to fill. U11 Competitive is secured as is U13 and U15 rep.
- Any ice for skills competition/clinics?
- Light Steel is coming back for our development ice. Stand along theme of puck control. Cost will be a little more as there are two instructors. \$8000
- \$3500 set aside for aids, I have looked around but might wait until later in the season.
- Our equipment room is upside down and needs to be organized.
- Ideas for a strength and conditioning coaching for some of our teams.
- Been communicating with a fellow from Hockey Canada and they run a Breakfast Club. Found sponsors to pay for the ice and another sponsor for some food. Any player could show up.

**Old Business:**

- Follow up with Sherri Sunshine about memorial award.
- Rep Coach stipend - will revisit
- Vacant positions still need to fill them.

**New Business:**

- Janessa Garcia Jordie Hutchinson to run Shinny.
- Smithers Storm store ready to launch again.

Meeting Adjourned: 8:22 pm

Next meeting: September 8, 2021 @ 7pm

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## EXECUTIVE MEETING

**Date:** September 8, 2021

### Executive Present:

Matt Bruintjes	X	Darcie Frocklage	X	Alysia Tashoots	X
Nick Murray		Ian Meier	X	Ted Owens	
Amanda Green	X	Kristen Pederson		Danielle Stevens	X
Heather Trigiani		Sandra Mellace	X	Calvin Turko	X
Brendan Hutchinson	X	Shirley White		Amanda Bruintjes	
Kristen Seymour	X				

**Call to Order:** 7:03 pm

**Motion to Accept the Minutes:** Sandra makes a motion. Darcie seconds it. All in favor. Carried.

### Correspondence

- Email from the newspaper for Club's week. Discounted rate to run ad for four weeks. Add Female programming, \$99 for first time, advertise that gear is available and that we are looking for referees.
- Nathan Cullen's office sent information on event recovery fund.

### REPORTS

#### President:

- Looks like we will need to deal with covid and safety plans. As of yesterday, we need a safety plan in place. No reply from the Town of Smithers with my questions. Haven't received any direction with the vaccine passports.
- I feel comfortable with what we have in place for the time being.
- Kicking off the week with the clinic.

#### Past President:

- Nothing to report.

**Vice President:**

- Shout out to Danielle. Starting to look good with division managers.
- Will use the vice president email going forward and Ted will set me up.

**Ice Coordinator:**

- Schedules are finalized for September.
- League scheduling meeting is next weekend I will need all out of district tournament black out dates for U13-U15-U18 rep. I will send an email to coaches reminding them and attached the league tournament schedule just need a list of coaches.
- Will we be having rec teams in the league schedule U13?U15?U18? I will need to know before the league scheduling meeting on the 18<sup>th</sup>.
- BC Hydro is planning another power outage Oct 3rd which is the Sunday of the Triple Tier 3 tournament. How many teams do we have interested? Could we potentially have both rinks running Friday Saturday all day (6:30am-10:00pm) and make it just a two day? Alysia we can chat if need be.
- September 30th is a new stat I have been in touch with the Town of Smithers and they will be open that day for our evening ice but not the morning.

**Registrar:**

- 204 members fully registered
- U7 - 29 (One IP1 and Two IP2)
- U9 - 31 (3 teams)
- U11 - 29 (3 teams)
- U13 - 37 (1 rep and 1 rec)
- U15 - 21 (1 rep and 1 rec)
- U18 - 28 (1 rep and 1 rec)

**Bookkeeper:**

- \$291 spent on ice fees so far this year.
- Technical Director has been paid.
- A few coaching fees.
- Will buy our term deposits for tournaments.
- \$272,254



**BC Gaming Coordinator:**

- Nothing to report.

**Head Referee:**

- Referee rooms, going to take inventory. \$500 to spend on new jerseys and helmets.
- 6 senior refs in Smithers. I am not here in November or December.
- Clinics are online again this year.

**Equipment Manager:**

- Equipment room has been cleaned up.
- Going forward we will not sure team jerseys or socks for practices.

**Tournament Coordinator:**

- Danielle has been a great help getting the Tier 3 tournament going.
- All games have been sanctioned.

**Statistician:**

- Nothing to report.

**Safety and Risk Manager:**

- Meeting with Stacy next week. Waiting for safety parents to sign up in order to send out course links.
- First Aid kits need to be looked at. Will need 2 more for referees.

**Volunteer Coordinator:**

- Please pass along division managers.

**Sponsorship Coordinator:**

- Received a handful of responses from sponsors. Just waiting for silver and bronze templates.
- Tournament sponsors vs team sponsors what is the difference? \$250/year for team sponsors plus jersey purchase. None of the team sponsors were charged last year.
- Tournament sponsors send cheques whereas team sponsors we will invoice.

### **Head Coach/Technical Director:**

- Document from Lee Holland referencing not having on-ice helpers that float between teams.
- LightSteel is here. Lots of good feedback.
- Doing good with coaches. 70 plus coaches and helpers.
- Bryce is signed up for head coach of Development plus lots of helpers signed up.
- U13 - Brian MacDonald, Ty Johnson and Brendan Moore
- U15 - Tyler Pederson, Shawn Reed
- U18 - Lenny Davis
- We are good for all female coaches
- Afterschool programming is all good. Janessa Garcia is running Monday shiny.
- Thursday goalie sessions with Shawn Reed and Tyran.
- Janessa looking to play overage this year.
- Spoke with Darren at the Town and asked about goalie net pegs. He will purchase those.

### **Old Business:**

- Follow up with Sherri Sunshine about memorial award.
- Rep Coach stipend - will revisit
- Marketing/Recruiting position still vacant.

### **New Business:**

- Still looking for a Marketing and Recruiting coordinator.
- Matt will follow up with Sherri Sunshine.
- Minimum of 5 AP players and a minimum of 5 practices and if the team is below 15 players, they must utilize AP players. Brendan to communicate this to coaches.
- Discussion about Hazelton/Houston players trying out for rep in Smithers.

Meeting Adjourned: 9:10 pm

Next meeting: October 13, 2021 @ 7pm

# Smithers Minor Hockey Association

Box 651

Smithers, BC

V0J 2N0

www.smithersminorhockey.com

## **EXECUTIVE MEETING**

**Date:** October 13, 2021

### **Executive Present:**

Matt Bruintjes	X	Darcie Frocklage	X	Alysia Tashoots	X
Nick Murray		Ian Meier	X	Ted Owens	
Amanda Green	X	Kristen Pederson	X	Danielle Stevens	X
Heather Trigiani	X	Sandra Mellace	X	Calvin Turko	
Brendan Hutchinson	X	Shirley White	X	Amanda Bruintjes	
Kristen Seymour	X				

**Call to Order:** 7:05 pm

**Motion to Accept the Minutes:** Sandra makes a motion. Danielle seconds it. All in favor. Carried.

### **Correspondence**

- The Town is looking to book a contractor for the Civic Centre dressing room upgrades.
- New rink has a 175 spectator limit.

### **REPORTS**

#### **President:**

- Nothing to report.

#### **Past President:**

- Nothing to report.

#### **Vice President:**

- Nothing to report.

#### **Ice Coordinator:**

- We have the U9 tournament coming up next weekend. League games are scheduled. Consistent weekday ice times.
- Potential that Christian league is dropping one ice time. Could push SMHA earlier.

**Registrar:**

- 243 members fully registered
- U7 - 34
- U9 - 32
- U11 - 34
- U13 - 37
- U15 - 26
- U18 - 39
- Female - 31
- 80 hockey bags left
- A couple of outstanding fees.

**Bookkeeper:**

- \$273,910
- Last ice bill was \$11,000
- BC Hockey estimate bill \$4591
- 3264 to district for fees
- TeamSnap was significantly lower

**Motion:** Darcie makes a motion to use TeamSnap for future tournament registrations. Matt seconds it. All in favor. Carried.

**Motion:** Sandra makes a motion to pay non-parent assistant coaches \$750 and \$1500 for non-parent head coaches. Brendan seconds it. All in favor. Carried.

**Motion:** Kristen makes a motion to remove Dave Tucker and add Matt Bruintjes, Ian Meier for signing authorities at BVCU. Brendan seconds it. All in favor. Carried.

**BC Gaming Coordinator:**

- Licenses done for the fall tournaments.
- Applied for the league games. We have until October 31<sup>st</sup>.
- Been speaking to Darelle. We will try and stay online. They do accept bank cards but that all depends on the bank. Darelle will take an 8% cut instead of 10% this year.
- Received paperwork and contract from Darelle.

**Head Referee:**

- Looking for referees for the U9 tournament.

**Equipment Manager:**

- Waiting on jerseys and socks.
- Had a few females put our gear to use this year.

**Tournament Coordinator:**

- T3 tournament went well.
- Look at booking the tournament on Thanksgiving next year.
- All games sanctioned.

**Statistician:**

- All games were sent off.

**Safety and Risk Manager:**

- Going to meet with Stacy Friday. Look into EPACT.

**Volunteer Coordinator:**

- Division Managers are collecting volunteer cheques for the October 29<sup>th</sup> deadline.
- Raffle sales will again go towards volunteer credits.

**Sponsorship Coordinator:**

- LB Paving committed \$1500 for last weekends tournament.
- Full Force Diamond Drilling to sponsor U9 tournament.
- Canadian Tire reached out to me.
- Haven't heard back from Tim Hortons for U7.
- Dan's is lined up for tournament in March.

**Head Coach/Technical Director:**

- Team fees for AP's. ½ the cost of team fees.
- Coaches - just shy of 100 positions filled. Encourage all in helper roles to get certification in U11 and up.
- SMHA Coaches meeting and clinic. November 6<sup>th</sup> in the morning. Meeting prior and then on ice 7:30-8:30am.
- We are going ahead with Dev 1 clinic. November 7th at the Old Church and then here on ice.
- Ty Edmunds here this weekend for goalie clinic.
- After school programming up and running. Hoping this will grow. Janessa and Bill running those.
- Thursday goalie sessions. We have a new lead Kevin Davidson. Super keen.

- Looking to do a skills comp and/or skills development. December 4/5.
- Still haven't heard back about goalie net pegs.
- Looking at smart screens.

**Old Business:**

- Follow up with Sherri Sunshine about memorial award.
- Rep Coach stipend - will revisit

**New Business:**

- Out of town families will need to complete volunteer credits.

**Motion:** Sandra puts forward a motion to purchase an auto-following camera for \$2100 USD. Brendan seconds it. All in favour. Carried.

Meeting Adjourned: 8:37 pm

Next meeting: November 10, 2021 @ 7pm

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**EXECUTIVE MEETING**

**Date:** November 10, 2021

**Executive Present:**

Matt Bruintjes	X	Darcie Frocklage	X	Alysia Tashoots	X
Nick Murray		Ian Meier	X	Ted Owens	
Amanda Green		Kristen Pederson	X	Danielle Stevens	X
Heather Trigiani		Sandra Mellace	X	Calvin Turko	
Brendan Hutchinson	X	Shirley White	X	Amanda Bruintjes	
Kristen Seymour	X				

**Call to Order:** 7:04 pm

**Motion to Accept the Minutes:** Darcie makes a motion. Danielle seconds it. All in favor. Carried.

**Correspondence**

- Nothing to report.

**REPORTS**

**President:**

- Nothing to report.

**Past President:**

- Nothing to report.

**Vice President:**

- Camera has been ordered.
- We have run into some penalty suspensions in U15.

**Ice Coordinator:**

- Waiting on quite a few divisions to let me know about their tournaments.
- Schedule seems to be going ok.
- Received an email from the Town about having games back to back.
- For the most part games are in the new rink.

**Registrar:**

- 254 members fully registered
- U7 - 35
- U9 - 31
- U11 - 33
- U13 - 38
- U15 - 28
- U18 - 40
- Female - 42

**Bookkeeper:**

- \$229,517
- Pictures - none of the team photos worked out as the file was corrupt. Curling rink worked out well. \$125 charge.
- Ice bill paid, used gaming account funds.
- \$33,782 on ice costs so far this year.

**BC Gaming Coordinator:**

- Upped the second prize money. \$10,000 first prize, \$2,000 second prize and \$500 for third prize.
- Raffle is ready to roll for November 21. Entirely online.
- Incentive prizes with local gift certificates

**Head Referee:**

- Talk to Town about using the referee room at the Civic Centre.

**Equipment Manager:**

- Nothing to report.

**Tournament Coordinator:**

- Went through the TeamSnap tournament setup.
- Reschedule U11 tournament.

**Statistician:**

- Nothing to report.

**Safety and Risk Manager:**

- Nothing to report.



### **Volunteer Coordinator:**

- Heather and Danielle to discuss volunteer credits for members without a vaccine passport.

### **Sponsorship Coordinator:**

- Have made contact with Sport Chek for U7 tournament.
- Will follow up with Tim Hortons tomorrow.

### **Head Coach/Technical Director:**

- November 27/28 for development weekend. Fairly good response. Dan Hamhuis will do U11/U13, Zach Davies, Jodi Pederson, and Mike Lynch are available.
- Everything went well with Ty and goalie instruction. Ty will be back on December 12<sup>th</sup> and looking at another date in February.
- Finally heard back from the Town, they have ordered the goalie net pegs. Four sets coming. They will also have white boards.
- We have had a few hiccups with the after school programming.
- Goalie sessions on Thursdays has been well attended.
- Reminder to coaches to have masks on when on the bench.
- Skills comp trophies
- Ended up connecting with Shilo
- SMHA coaches clinic on the weekend. Fairly well attended. Went through the coaching documents. Formal tryout document will be implemented for next year. Will be posted to our website. Fair and equal ice for all divisions.
- Look at doing another coaches clinic in February.

### **Old Business:**

- Nothing to report.

### **New Business:**

- Nothing to report.

Meeting Adjourned: 8:37 pm

Next meeting: December 8, 2021 @ 7pm



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**EXECUTIVE MEETING**

**Date:** December 8, 2021

**Executive Present:**

Matt Bruintjes	X	Darcie Frocklage	X	Alysia Tashoots	
Nick Murray	X	Ian Meier		Ted Owens	
Amanda Green		Kristen Pederson	X	Danielle Stevens	X
Heather Trigiani	X	Sandra Mellace	X	Calvin Turko	
Brendan Hutchinson		Shirley White		Amanda Bruintjes	
Kristen Seymour					

**Call to Order:** 7:04 pm

**Motion to Accept the Minutes:** Darcie makes a motion. Heather seconds it. All in favor. Carried.

**Correspondence**

- Nothing to report.

**REPORTS**

**President:**

- Things seem to be rolling. A few discipline issues.

**Past President:**

- Nothing to report.

**Vice President:**

- Nothing to report.

**Ice Coordinator:**

- Confirmed January's ice.

**Registrar:**

- All setup for online tournament registrations through TeamSnap.
- 260 members registered.

**Bookkeeper:**

- \$247,393.54
- Sent out all the invoices for the signs \$10,500 for signs.
- Last year we didn't bill for sponsorship team maintenance. Go ahead and bill this year.
- Picture guy said we should have pictures this Sunday.

**BC Gaming Coordinator:**

- The raffle is going well. Sold \$14,590 so far in ticket sales.

**Head Referee:**

- Nothing to report.

**Equipment Manager:**

- Our socks and jerseys have arrived.

**Tournament Coordinator:**

- Still haven't gotten the go ahead to change the U11 tournament as we are going to run into a reffing problem. All our junior refs will be playing in zones. Potential weekend of Feb 11-12)

**Statistician:**

- 

**Safety and Risk Manager:**

- Two First Aid bags for the refs.
- All First Aid binders and bags are ready to go.
- Few people that need to be added to EPACT.

**Volunteer Coordinator:**

- Sent out an updated volunteer credit list.
- Will update once the raffle is complete.

### **Sponsorship Coordinator:**

- Will follow up with Tim Hortons for U7 tournament.
- I have already reached out to BV Wholesale for the U15 rec tournament in January.

### **Head Coach/Technical Director:**

- We should keep pushing or encouraging Kristen to find a weekend/time for a SMHA Development/Skills Competition and also another SMHA coaching session.
- Ty Edmonds will be here this weekend for our goalie development.
- The Town has purchased the new goal pegs and they are being trialed in both rinks. No charge to SMHA.
- The Town is putting up the new white boards in all the dressing rooms any day now too. No charge to SMHA!
- Everything has normalized in my position and the workload has decreased.

### **Old Business:**

- Nothing to report.

### **New Business:**

**Motion:** Darcie makes a motion for \$500 SMHA Bursary. Heather seconds it. All in favour. Carried.

Meeting Adjourned: 7:38 pm

Next meeting: January 12, 2022 @ 7pm

